

ORIENTATION INFO SHEET

A L B U Q U E R Q U E

Location	301 Airport Rd NW, Albuquerque, NM 87121
Applicant arrival if from out of town	Sunday afternoon/evening
Start Time	Monday, 8:00 a.m.
Finish Time	Wednesday, 1:30 p.m.
Greyhound drop off for out of town	Downtown Albuquerque bus terminal
Transportation from bus to hotel	When the recruit arrives at the bus station in Albuquerque they need to call the hotel and identify themselves as attending orientation with Swift, the hotel shuttle will pick them up from the bus station. . The hotel shuttle is available Monday - Friday from 7am to 11pm. Saturday & Sunday from 8am to 8pm t Please try to schedule applicants arrival times within these hours. All others will need to take a taxi.
Transportation from bus to terminal	The hotel will pick them up 505.242.5228
Transportation from hotel to terminal	Hotel shuttle
Hotel Terminal Uses	Quality Inn & Suites, 411 McKnight Ave NW, Albuquerque, NM 87102, 505.242.5228
Double Occupancy	Yes
Contact Person to Schedule	Fran Ryan, Compliance, 505.344.1619, Fax 505.344.1758
Alternate Person to Schedule	Victor Quintana, Fleet Manager, 505.344.1619, Fax 505.344.1758
Work Well	Monday, 10:00 a.m.
Physicals	Monday, 11:00 a.m.
Road Test	Wednesday at the close of orientation
Lunch Provided	Yes, Tuesday only
Driver Services Coordinator	Chris Ryan, 888-413-2775
Any Other Information	If applicants arrive after 7:00 p.m. on Sunday, they will need to take a taxi from the bus station to the hotel.

All Applicants should bring:

Class A CDL

Social Security Card (not laminated) and/or Certified copy of Birth Certificate

Alien Registration Card (if applicable)

Any medical documentation stating medical conditions that may exist

Pen (black ink)

Pad for notes

If the applicant is staying at the hotel it is strongly recommended that they bring an alarm clock to ensure proper arrival time at orientation.

Student graduates should bring:

Driving School Diploma and grades

Loan agreements (if applicable)

Be prepared to leave with a Mentor directly from Orientation and the possibility of being away from home for 6 weeks.

Bring a sleeping bag, pillow, clothes for 6-8 days and any other personal necessities. (student will do laundry as needed) Pack belongings in a duffle or other soft sided bag.