

ORIENTATION INFO SHEET

E L P A S O

Location	El Paso, TX, 1001 Diesel, El Paso, TX 79907, 1.888.240.4494 or 915.599.2111
Applicant Arrival if out of town	Sunday night
Start Time	Monday, 6:30 a.m. sharp
Finish Time	Wednesday, 2:00 p.m.
Greyhound drop off for out of town	Downtown
Transportation from bus to hotel	All applicants must have money to get from bus station to motel. (Gilbert Aranda-recruiter) will pick up applicant only if they have prior arrangements. **Sundays: from 11:00 – 17:00 (Call: 734-753-2345)**
Transportation from bus to terminal	Driver must have money for transportation to hotel if prior arrangements are not done.
Transportation from hotel to terminal	Please have applicant be in the front lobby at 7:30 a.m. Monday morning for a ride to the terminal
Hotel Terminal Uses	Comfort Inn, 900 North Yarbrough, El Paso, TX 79915 Please contact Jasmine Ramos for a Voucher (please note: the hotel will not check in applicants if they do not have a voucher/reservation) Hotel Ph: 915-594-9111 Jasmine Ramos: 888-240-4494 Effective 03/17/08 - NEW HOTEL DAYS INN - 10635 GATEWAY BLVD WEST EL PASO, EL PASO, TX 79935 PHONE (915) 595-1913 FAX (915) 598-1978
Double Occupancy	Single
Contact Person to Schedule	Carlos Castaneda or Thomas Farmer 1.888.240.4494 or 915.599.2111, Ext. 30327 between the hours of 7 a.m. to 5 p.m. (on weekends call the terminal and the terminal will call Jose Luis or Gilbert
Alternate Person to Schedule	Carlos Castaneda or Thomas Farmer 1.888.240.4494 or 915.599.2111, Ext. 15 between the hours of 7 a.m. to 5 p.m. (on weekends call the terminal and the terminal will call Jose Luis or Gilbert
Work Well	Monday
Physicals	Monday
Road Test	Monday
Lunch Provided	Yes
Driver Services Coordinator	Carlos Castaneda
Any Other Information	Back up Contact: Naura Jenkerson: 888-240-4494 , Note: Please do not give out his cell number to the applicants Special instructions for the Recruiter/Processor: Recruiter: Naura Jenkerson Processor: Myra White Compliance: Myra Kelley Directions to the terminal: I-10 East to Zaragoza. Take a right and go to Casner. Take another right and go to Diesel, then make a left. Terminal will be on the right side. 1001 Diesel Drive

All Applicants should bring:

Class A CDL

Social Security Card (not laminated) and/or Certified copy of Birth Certificate

Alien Registration Card (if applicable)

Any medical documentation stating medical conditions that may exist

Pen (black ink)

Pad for notes

If the applicant is staying at the hotel it is strongly recommended that they bring an alarm clock to ensure proper arrival time at orientation.

Student graduates should bring:

Driving School Diploma and grades

Loan agreements (if applicable)

Be prepared to leave with a Mentor directly from Orientation and the possibility of being away from home for 6 weeks.

Bring a sleeping bag, pillow, clothes for 6-8 days and any other personal necessities. (student will do laundry as needed) Pack belongings in a duffle or other soft sided bag.