

# ORIENTATION INFO SHEET

## O K L A H O M A C I T Y

Location	Oklahoma City, OK, 9400 NW 10 Oklahoma City, OK 73127, 800.258.0035, Fax 405.495.0058
Applicant Arrival if out of town	Anytime on Monday
Start Time	Tuesday, 8:00 a.m.
Finish Time	Thursday, 4:00 p.m.
Greyhound drop off for out of town	At the Swift Terminal
Transportation from bus to hotel	Call the hotel 405-947-8651 between 11:00 p.m. and 7:00 a.m., the out of towners must call Stacie Brock to arrange a taxi. 1.800.258.0035, Ext. 33005
Transportation from bus to terminal	Greyhound will drop off at Swift terminal.
Transportation from hotel to terminal	Hotel shuttle
Hotel Terminal Uses	Travel Lodge, 820 S. MacArthur Blvd, Oklahoma City, OK 73128 Ph# 405-947-8651
Double Occupancy	Yes
Contact Person to Schedule	Your current recruiter or processor
Alternate Person to Schedule	Stacie Whitney, 800.258.2554, Fax 901.344.4034
Work Well	Tuesday half in the morning and half in the afternoon
Physicals	Tuesday half in the morning and half in the afternoon
Road Test	Wednesday after 1:00 p.m. or as mentors become available
Lunch Provided	Yes. Will need \$25.00 to \$30.00 for their other meals.
Driver Services Coordinator	Todd Tapparo, 800-258-0035 ext. 33035
Any Other Information	<p>If recruiter does not let me know the rate of pay, their driver will not be coded.</p> <p>Special instructions for the Recruiter/Processor: Applicants can come in on Monday and do their drug screen and physical</p> <p>Make sure that your applicant understands they <u>do not</u> get paid for orientation.</p> <p>Directions to the terminal: I-40 West to Morgan Rd. North on Morgan Rd to 10th St. Turn right onto 10th. We are about a quarter of a block down on the right hand side.</p> <p>Directions from bus to motel: Call 787.7051 and the EconoLodge will pick you up</p>
<b>All Applicants should bring:</b>	
Class A CDL	
Social Security Card (not laminated) and/or Certified copy of Birth Certificate	
Alien Registration Card (if applicable)	
Any medical documentation stating medical conditions that may exist	
Pen (black ink)	
Pad for notes	
<b>If the applicant is staying at the hotel it is strongly recommended that they bring an alarm clock to ensure proper arrival time at orientation.</b>	
<b>Student graduates should bring:</b>	
Driving School Diploma and grades	
Loan agreements (if applicable)	
Be prepared to leave with a Mentor directly from Orientation and the possibility of being away from home for 6 weeks.	
Bring a sleeping bag, pillow, clothes for 6-8 days and any other personal necessities. (student will do laundry as needed) Pack belongings in a duffle or other soft sided bag.	