

ORIENTATION INFO SHEET

S Y R A C U S E

Location	Syracuse, NY, 7470 Round Pond Rd N., Syracuse, NY 13212, 888.212.8331, Fax 908.822.2010
Applicant Arrival if out of town	If they drive, either the morning of orientation before 7:00 a.m. or the evening before if staying at the hotel.
Start Time	Tuesday, 7:00 a.m.
Finish Time	Thursday, 12:00 p.m.
Greyhound drop off for out of town	At the bus terminal in Syracuse
Transportation from bus to hotel	We use the Bellavia Transportation Service
Transportation from bus to terminal	Swift shuttle or Bellavia Transportation Service
Transportation from hotel to terminal	Either by riding with another applicant also staying at the hotel or we provide a shuttle service
Hotel Terminal Uses	Days Inn-East Syracuse - 6609 Thompson Rd., East Syracuse, NY 13206
Double Occupancy	Yes
Contact Person to Schedule	Gordyne Bechard, Receptionist, 800.347.4485, Fax 315.452.3917
Alternate Person to Schedule	Elizabeth Stedje, Recruiter, 800.347.4485, Fax 315.452.3917
Work Well	Tuesday, 8:00 a.m. until complete
Physicals	Tuesday, 8:00 a.m. until complete
Road Test	Tuesday, 8:00 a.m. until complete
Lunch Provided	Yes
Driver Services Coordinator	Christel Loerzel, 800.347.4485
Any Other Information	<p>Special instructions for the Recruiter/Processor:</p> <p>All terminals are responsible for the transportation of their applicants. If the applicant is taking the bus, please have them call Bellavia Taxi at 315.437.2120. We have an account with them and the applicant will not be charged. We at the Syracuse terminal recommend that other transportation alternatives be used. It is in the applicant's best interest to have transportation available after orientation as the restaurants within walking distance of the hotel are extremely limited.</p>
All Applicants should bring:	
Class A CDL	
Social Security Card (not laminated) and/or Certified copy of Birth Certificate	
Alien Registration Card (if applicable)	
Any medical documentation stating medical conditions that may exist	
Pen (black ink)	
Pad for notes	
If the applicant is staying at the hotel it is strongly recommended that they bring an alarm clock to ensure proper arrival time at orientation.	
Student graduates should bring:	
Driving School Diploma and grades	
Loan agreements (if applicable)	
Be prepared to leave with a Mentor directly from Orientation and the possibility of being away from home for 6 weeks.	
Bring a sleeping bag, pillow, clothes for 6-8 days and any other personal necessities. (student will do laundry as needed) Pack belongings in a duffle or other soft sided bag.	